

Student's Name \_\_\_\_\_  
 LAST (FAMILY) FIRST MIDDLE  
 Birth Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Email Address \_\_\_\_\_  
 Month / Day / Year  
 Today's Date \_\_\_\_\_

**IMPORTANT: PLEASE INDICATE START DATE & PROGRAM**

- ☐ MAY 2021\*    ☐ JAN 2022    ☐ AUG 2022    ☐ FILM & MEDIA PRODUCTION  
☐ AUG 2021    ☐ MAY 2022\*    ☐ JAN 2023    ☐ PRODUCING

\* May start dates are only for Film & Media Production program.

**ADMISSION CHECKLIST**

All applicants must complete and submit the following documents to the office of admissions for consideration.

- ☐ Admission Fee  
☐ Complete Section 1, 2, 3, and 4: Application for Admission  
☐ Complete Section A: Transcript Request Form  
☐ Complete Section B: Creative Supplements  
     ☐ Narrative Statement  
     ☐ Creative Portfolio  
☐ Complete Section C: Letter of Recommendation Form  
☐ Supporting Documents:  
     ☐ Resume  
     ☐ TOEFL Score for International Students  
     (May be sent separately) (Code: 6857)

Send your completed application for admission to:

**New York Film Academy  
 Office of Admissions  
 3300 Riverside Dr.,  
 Burbank, CA 91505**

**PAYMENT**

The application fee is non-refundable. You may pay by check, money order, wire transfer, Zelle or credit card.

U.S. Residents: \$75.00 USD;  
 International Students: \$75.00 USD

**If you already applied online and paid the application fee of \$75, please note when payment and online application was submitted:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Month / Day / Year

**Payment by Check / Money Order / Wire Transfer / Credit Card / Zelle**

Attach the check or money order to this form (skip if paying by credit card or Zelle)

Check No.: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Please make your check or money order, in U.S. dollars, payable to: The New York Film Academy, LTD.

**Please contact our Bursar's office at [bursar@nyfa.edu](mailto:bursar@nyfa.edu) for any questions.**

Details regarding payment schedule will be sent with acceptance notification. For a copy of the NYFA rules and regulations, and the refund policy, please contact the admissions office.

The New York Film Academy reserves the right to dismiss students from programs for poor conduct, poor attendance, lack of preparation, if they present a threat to themselves or others, or if they cause a disruption of any kind.

1. Student's Name\* \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLE
2. Maiden/other name(s) you use \_\_\_\_\_ Birth Date \_\_\_\_\_  
Month / Day / Year
3. Email Address \_\_\_\_\_ Social Security Number \_\_\_\_\_  
(All US applicants must provide)
4. Current Mailing Address - Please be sure this is as complete as possible
- STREET ADDRESS \_\_\_\_\_
- CITY STATE OR PROVINCE ZIP/POSTAL CODE COUNTRY
5. Telephone Number \_\_\_\_\_ Secondary Number \_\_\_\_\_
6. Birthplace \_\_\_\_\_  
CITY STATE OR PROVINCE COUNTRY
7. Gender: ☐ Male ☐ Female
8. Marital Status: ☐ Married ☐ Single
9. Have you served in the United States Military? ☐ No ☐ Yes
10. I request assistance with housing. ☐
11. Check the box that best describes your citizenship/residency.
- ☐ I am a citizen of the United States. (If you check this box, skip to question 15)
- ☐ I am a permanent resident of United States and a citizen of \_\_\_\_\_  
COUNTRY
- ☐ I am an international student and a citizen of \_\_\_\_\_  
COUNTRY

**INTERNATIONAL STUDENTS ONLY**

12. Do you plan to apply for the F-1 student visa to enter the US? ☐ Yes ☐ No
- Are you in the US as an F-1 student and plan to transfer your I-20 to NYFA? ☐ Yes ☐ No
- Will you be in the US in another immigration status other than F-1 student and do not require an I-20 Certificate? ☐ Yes ☐ No
13. Permanent or foreign mailing address (if different from current). International students must provide an overseas address
- \_\_\_\_\_
- \_\_\_\_\_
14. What is your native spoken language \_\_\_\_\_

Contact the International Office at [international@nyfa.edu](mailto:international@nyfa.edu) with any questions. Applications for admission will be decided without regard to immigration status.

\* International students must apply using full name as it appears on your passport.

Student's Name \_\_\_\_\_  
 LAST (FAMILY) FIRST MIDDLE

**15. High School Level - School History**

Your school's CEEB Code*	Name of School at which you earned High School diploma or foreign equivalency	City, state or province, and country, if not US	Dates attended (mo/yr) From - To	Date of conferred diploma (mo/yr)
Your school's CEEB Code*	Name of School at which you earned High School diploma or foreign equivalency	City, state or province, and country, if not US	Dates attended (mo/yr) From - To	Date of conferred diploma (mo/yr)

\*College Board codes are needed when you send score reports to college. To find your CEEB code, visit: <https://collegereadiness.collegeboard.org/k-12-school-code-search>

**16. Post-Secondary Level - List ALL colleges and universities attended, in chronological order.**

International Students should include any ESL programs, if applicable.

1) \_\_\_\_\_  
 NAME OF COLLEGE OR UNIVERSITY SCHOOL CODE  
 \_\_\_\_\_  
 CITY STATE OR PROVINCE  
 \_\_\_\_\_  
 COUNTRY DEGREE RECEIVED (OR EXPECTED)  
 \_\_\_\_\_  
 START (Month/Year) END (Month/Year) MAJOR

2) \_\_\_\_\_  
 NAME OF COLLEGE OR UNIVERSITY SCHOOL CODE  
 \_\_\_\_\_  
 CITY STATE OR PROVINCE  
 \_\_\_\_\_  
 COUNTRY DEGREE RECEIVED (OR EXPECTED)  
 \_\_\_\_\_  
 START (Month/Year) END (Month/Year) MAJOR

☐ I have attended additional schools. (attach on separate sheet if necessary)

☐ I am a former student of New York Film Academy.

17. Have you ever been subject to serious disciplinary action or been dismissed from school? ☐ Yes ☐ No

18. Have you ever been convicted of a felony? ☐ Yes ☐ No

**19. Parent/Guardian Contact Info**

\_\_\_\_\_  
 LAST (FAMILY) NAME FIRST NAME RELATIONSHIP  
 \_\_\_\_\_  
 EMAIL ADDRESS PHONE NUMBERS

Would you like your Parent/Guardian to also receive correspondence regarding your application, including billing information?

(Please check one) ☐ Yes ☐ No

**20. Secondary Emergency Contact Info**

\_\_\_\_\_  
 LAST (FAMILY) NAME FIRST NAME RELATIONSHIP  
 \_\_\_\_\_  
 EMAIL ADDRESS PHONE NUMBERS

Student's Name \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLE

21. Is there any health problem that NYFA should know about? ☐ No ☐ Yes (Have your physician contact us)

HEALTH INSURANCE COMPANY

GROUP/POLICY #

Enrollment in the New York Film Academy Student Health Insurance Plan or proof of comparable health insurance coverage is required.  
Please visit [nyfa.edu/insurance](http://nyfa.edu/insurance) for more information.

22. List names of two persons who will serve as reference:

NAME TITLE

ADDRESS

NAME TITLE

ADDRESS

**HOW DID YOU HEAR ABOUT US? (Select one that most applies. Provide details in the space available.)**

☐ TV/Radio Station \_\_\_\_\_ ☐ Event/School Fair \_\_\_\_\_ ☐ Referral \_\_\_\_\_  
☐ Magazine/Newspaper \_\_\_\_\_ ☐ Outdoor Advertisement \_\_\_\_\_ ☐ Search Engine \_\_\_\_\_  
☐ Social Media Network \_\_\_\_\_ ☐ Website \_\_\_\_\_ ☐ NYFA Campus/Location \_\_\_\_\_  
☐ NYFA Cafe \_\_\_\_\_ ☐ Other \_\_\_\_\_

**ARE YOU HISPANIC/LATINO?**

☐ Yes, Hispanic or Latino (including Spain) ☐ No, not Hispanic or Latino

**HOW WOULD YOU DESCRIBE YOURSELF?**

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American  
☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Other \_\_\_\_\_

### Applicant Signature

I certify that the information I have provided on this application is complete and accurate to the best of my knowledge. I understand that all documents that I send to The New York Film Academy become the property of The New York Film Academy and will not be returned to me or duplicated for any purpose. I agree that, if I am admitted to The New York Film Academy, my admission is contingent upon verification of official records from the institutions I have attended and upon satisfactory completion of all course work prior to enrolling at The New York Film Academy.

**All dates, locations, schedule, curriculum, and tuition are subject to change.** The New York Film Academy reserves the right to use a student's name, likeness, and creative works in brochures, advertising, the web, and in any other promotional materials or for educational purposes.

Students may request that previous studies and course work be considered for transfer credit, an award of credit by the New York Film Academy. To qualify, students must meet all admissions criteria, standards of course work, attendance, and the course of study must have been deemed equivalent to an approved course at the New York Film Academy.

In the event that the New York Film Academy cancels a program, all enrolled students will be notified immediately and given a full refund of program fees. Please note, this does not apply to instances when NYFA may change the instructional delivery of a program to online due to circumstances beyond its control. It also does not apply to housing, travel, or other expenses not paid to NYFA.

The New York Film Academy reserves the right to dismiss students from programs for poor conduct, poor attendance, lack of preparation, if they present a threat to themselves or others, or if they cause a disruption of any kind.

SIGNATURE

DATE (Month /Day /Year)

Student's Name \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLEThe transcript includes the following: ☐ Undergraduate Course Work ☐ Graduate Course Work**STUDENTS**

Fill out this form completely and ask the registrar of the school where you earned your diploma (or last attended) to attach the form to your official transcript and send it to:

**New York Film Academy  
Office of Admissions  
3300 Riverside Dr.,  
Burbank, CA 91505**

We suggest that you make a copy of this page in case you need to submit multiple transcripts.

- All students pursuing a graduate degree from the New York Film Academy must submit an official, final undergraduate transcript in order to complete their application.
- Hard copies of official transcripts must be mailed to New York Film Academy directly from the undergraduate institution in a sealed envelope.
- Students wishing to submit transcripts digitally can do so by contacting their NYFA admissions representative for instructions. Digital transcripts may be submitted using a digital submission service (such as Parchment) or your undergraduate institution's own digital delivery service.
- The New York Film Academy generally does not consider prior experiential learning as a substitute for the transcript requirements described above.

Students completing high school in a foreign country, where a language other than English is the official language, and who are able to produce an original transcript, must have it translated into English by an education evaluation service that offers translation services.

**INFORMATION OF SCHOOL SENDING TRANSCRIPTS**

Name of School sending transcripts \_\_\_\_\_ CEEB Code\* \_\_\_\_\_

\*College Board codes are needed when you send score reports to college.

To find your CEEB code, please visit: <https://collegereadiness.collegeboard.org/k-12-school-code-search>

Address of School sending transcripts

STREET ADDRESS CITY

STATE COUNTRY, IF NOT U.S. ZIP CODE

APPLICANT SIGNATURE

DATE (Month /Day /Year)

Student's Name \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLE

## A. NARRATIVE STATEMENT

Applicants must submit a mature and self-reflective essay (max. 5 typed pages) describing the applicant's reasons for pursuing a graduate degree in their chosen discipline and their intended contribution to the field and the department. The essay should take into account the individual's history, formative creative experiences, contemporary influences and inspirations and overall artistic goals.

## B. CREATIVE PORTFOLIO

MA applicants must submit a portfolio, according to the below requirements. All creative portfolio materials must be submitted digitally. Applicants should consult with their admissions representative for guidance on acceptable formats (such as pdf, text files, web links, etc.). All video submissions must be uploaded by the applicant to a streaming video site (such as Vimeo or YouTube), and a link to the site must be provided in the application materials. All portfolio materials must be submitted with an accompanying description contextualizing the nature and purpose of the project.

Collaborative work may be submitted, but applicants must detail what role they had in the creation of the work. Portfolio materials will not be returned.

### MA IN FILM & MEDIA PRODUCTION

Portfolios may consist of:

Writing Sample (select from a, b, or c):

- a. Excerpt from an original screenplay or prose fiction piece (5-10 pgs.)
- b. Original short story, article or critical studies essay examining a literary or cinematic work (play, screenplay, television series, film, etc.) (3-7 pgs.)
- c. Treatment or outline of a film, webisode or television series concept (3-7 pgs.)

Or a visual sample from the below:

Visual Sample (select from a or b):

- a. Any visual or studio art, including, but not limited to: paintings, drawings, sculptures, set designs, mixed media arts, photographs (3-10 pieces), with an accompanying description contextualizing the submission.
- b. Live-action or animated fiction or non-fiction film/video (3-10 minutes in length). Applicants must describe what part they had in creating the project.

### MA IN PRODUCING

Portfolios may consist of (select from a, b, or c):

- a. Excerpt from an original screenplay or prose fiction piece (5-10 pgs.)
- b. Original short story, article or critical studies essay examining a literary or cinematic work (play, screenplay, television series, film, etc.) (3-7 pgs.)
- c. Treatment or outline of a film, webisode or television series concept (3-7 pgs.)

1. Submission Type: ☐ Film/ Video ☐ Slide/ Photos ☐ Screenplay/Story ☐ Audition ☐ Other \_\_\_\_\_

Title \_\_\_\_\_

Description \_\_\_\_\_

If Film / Video Submission, Type: ☐ DVD ☐ Hyperlink: \_\_\_\_\_ Running Time: \_\_\_\_\_

2. Submission Type: ☐ Film/ Video ☐ Slide/ Photos ☐ Screenplay/Story ☐ Audition ☐ Other \_\_\_\_\_

Title \_\_\_\_\_

Description \_\_\_\_\_

If Film / Video Submission, Type: ☐ DVD ☐ Hyperlink: \_\_\_\_\_ Running Time: \_\_\_\_\_

Student's Name \_\_\_\_\_  
LAST (FAMILY) FIRST MIDDLE

**NEW YORK FILM ACADEMY - LETTER OF RECOMMENDATION FORM****To Applicant:**

Students must submit 2 Letters of Recommendation verifying the applicant's ability to successfully take on graduate study in their chosen field. Recommenders should be in a position to evaluate the applicant's readiness, such as teachers, supervisors, counselors, or coaches. Letters must be submitted directly to the Admissions Office by the individual writing on the applicant's behalf. Hard copy letters must be sealed and stamped. Alternatively, letters may be sent via email by the individual writing on the applicant's behalf.

**To Recommender:**

Please attach this form to your letter of recommendation. Attaching this form to recommendations will help to ensure that your letters are matched up with the appropriate application. Hard copy letters received by the admissions department must be sealed, stamped and sent directly from the recommender. Alternatively, letters may be sent via email by the individual writing on the applicant's behalf.

\_\_\_\_\_  
RECOMMENDER NAME

\_\_\_\_\_  
OCCUPATION

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
RELATION TO APPLICANT

**Please address your letter of recommendation as follows:**

**New York Film Academy  
Office of Admissions  
3300 Riverside Dr.,  
Burbank, CA 91505**